

Curriculum Vitae

Swapnil G. Oza

Correspondence Address

36, Vishwamitra Society,
Opp. Jivrajpark Society,
Vejalpur Road,
Ahmedabad - 380051

Home-Town Address

Rushikrushna Ni Pole,
Ambajimata No Road,
Chhindiya Darwaja, Patan. – 384265
Gujarat.

Objective

To Increase and improve my knowledge and skills with organization and use my theoretical knowledge in practical field.

PROFESSIONAL EXPERIENCE

1. I have 2 Yrs Experience in **Sarathi Auto, Patan** as **Computer Operator**.
2. I have 2 Yrs and 6 Months Experience in **National Computer Education, Patan** as a **Faculty**.
3. I have 2 Yrs Experience in **Century Computer Education, Patan** as a **Faculty**.
4. I have 5 Months Experience in **D.V. Shah & Associates, Ahmedabad** as an **Auditor**.
5. I have 10 Months Experience in **DGSM Co., Ahmedabad** as an **Accountant Assistant**.
6. I have 3 Yrs & 8 month Experience in **DBS Co., Ahmedabad** as an **Accountant Assistant**.

JOB PROFILE: - Internal Audit & Accounting,
Tally work.

EDUCATIONAL QUALIFICATION

- I have passed my 10th in 1999.
- I have passed my 12th in 2002.
- I have passed my B.Com in 2010.

OTHER EDUCATIONAL QUALIFICATION

- I have passed COPA-ITI (Computer Course) in 2004.
- I have passed Financial Accounting Course in NIFA Institute, Ahmedabad.

COMPUTER KNOWLEDGE

- I have Knowledge of Internet, M.S.Office, D.T.P., TALLY, (Word, Excel and Power Point).
- My Typing Speed is 40 to 50 Words per min.

PERSONAL INFORMATION

NAME :- **SWAPNIL GIRISHABHAI OZA**

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MOBILE NO. :- +91 - 9601260159
+91 - 9099980159

BIRTH DATE :- 24/05/1984

MARITAL STATUS :- MARRIED

RELIGION :- HINDU

NATIONALITY :- INDIAN

LANGUAGES KNOWN :- ENGLISH, HINDI, GUJARATI

HOBBY :- READING, MUSIC, TO FACE NEW CHALLENGES

AMBITION :- TO BECOME SUCCESSFUL PERSON IN EVERY PART OF THE LIFE.

I hereby declare that above mentioned information's are correct to my knowledge.

Yours truly,

(Swapnil G. Oza)